

DEECD Risk Assessment Survey Full

1. Introduction



Introduction

Thank you for participating in the Strategic Engineering Risk Assessment (SERA) project for the Department of Education and Early Childhood Development. The project is being implemented in partnership with the Victorian Managed Insurance Authority (VMIA).

The web survey is used to gather high level risk information related to physical site based risks, specifically bushfire and fire. The survey is broken into three modules with each section expected to take about 15-20 minutes to complete.

Each module is divided into separate pages so that like questions are grouped together. You can print out the survey and your responses via the print function on your web browser. The easiest way to do this is to "print as you go" rather than complete the survey and have to navigate back through each page.

Important: The online survey software allows you to fill out the survey in stages if you wish to come back to it later or research any particular response. Please ensure to finish the page you are on and click the "Next" button at the bottom of the page before exiting. This will ensure that your responses are saved. You can re-enter the survey using the link on the original email.

Many of the questions require responses against a relative scale (e.g. 1-5). Explanatory text is provided for some of questions but the majority should be self explanatory. It is important that you read each question carefully before selecting the most appropriate response. The survey includes the ability to provide additional narrative comments to support your selected responses.

All queries should be directed to [Greg Ritchie](#) at the VMIA

Yours sincerely

James Kelly
Department of Education & Early Childhood Development

2. Survey Structure



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Survey Structure

The survey consists of approximately 78 questions in total, broadly divided into separate risk modules as described below. Each module has a series of sub pages divided into groups of similar questions.

Site and Emergency Management:

The Site and Emergency Management module is used to collect general information about the site in terms of location, size as well as information around "whole of risk" issues such as emergency management.

Bushfire:

Using elements of the 2009 DEECD bushfire self assessment, this module collects site information relevant to the bushfire exposure with a strong emphasis on managing change and emergency preparedness and response.

Fire:

This module looks at the site's vulnerability to an internal fire and assesses the risk in terms of emergency warning and evacuation, fire protection and detection, fire and smoke separation, and related management systems.

Note: The survey is designed to collect risk information related to a single physical, continuous location. Schools/centres with multiple campuses, where the campuses are sufficiently physically separated such that they operate different emergency management plans, will need to complete a survey for each campus. A school campus that is split by a public roadway, for example, is still considered a single location.

In the majority of cases separate invitations will have been sent to each campus via a separate nominated contact.

If you are unsure whether all of your campuses have been invited to complete the survey then contact VMIA via email nominating the campus and address and we will review and respond back accordingly.

3. Answering Questions



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Answering Questions

The majority of questions use a rating scale to measure the level of performance and confidence of the respondent. The rating scale is structured as follows:

Strongly agree - indicates the highest level of performance and confidence. You should select this response where you can confidently state that you are meeting every aspect of the question across all relevant areas of the site. If your response to the question is a definitive "Yes" then select this rating option.

Somewhat agree - indicates a reasonable level of performance and confidence. You should select this response when you have reasonable, but not total confidence that you are meeting all aspects of the question across the site.

Neither agree nor disagree - indicates a neutral level of performance and confidence. Respondents would typically select this response where there is still some improvement in either function or area covered (depending on the nature of the question) to get the highest level.

Somewhat disagree - indicates a relatively low level of performance or confidence. Respondents would typically select this response where there was substantial improvement required to get to the highest level.

Strongly disagree - indicates the lowest possible level of performance or confidence. Respondents would typically select this response in the absence of a particular procedure/practice or physical asset. If your response to the question is a definitive "No" then select this rating option.

Don't know - Respondents should select this option when the information is not available and any response would be a guess at best

4. Site and Emergency Management



Site and Emergency Management

The Site and Emergency Management module is used to collect general information about the site in terms of location, size and occupants. The survey also collects information around "whole of risk" issues such as emergency management.

It is essential to refer to your site Emergency Management Plan in entering your responses

Please read each question and accompanying help text carefully before selecting the most appropriate response.

5. Site and Emergency Management - site characteristics

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* 1. Please enter the following:

The remaining survey responses should only relate to the single site or campus nominated in this question response.

School/Centre/Campus

Name:

Your Name and Position

Address

City/Town:

Email Address:

Phone Number:

2. If your organisation shares the site with another school or child care centre, please provide details below (otherwise leave blank)

School/centre name 1

School/centre name 2

School/centre name 3

3. How many stand alone buildings are there on site?

Between 1 - 5 Buildings

Between 6 - 10 Buildings

Greater than 10 Buildings

Comment (if any)

4. What is the highest number of building levels including basements?

1 Level

2 Levels

3 Levels

4 or Greater

Comment (if any)

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5. Select the most appropriate description of the neighbouring properties

Residential

Heavy industrial

Agricultural

Light industrial

Rail line or Freeway

Parkland/National Park

Comment (if any)

6. Site and Emergency Management - Occupants



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6. What is the average number of people on site at any time during normal operating hours?

0

10 - 100

Over 500

1-10

100 - 500

Comment (if any)

7. What is the peak number of people on site during special events (eg. fetes or public holiday events)

0

10 - 100

Over 500

1-10

100 - 500

Comment (if any)

8. What is the average number of overnight sleeping accommodation numbers (e.g. boarders and staff)?

0 People

10-100 People

Over 500 People

1-10 People

100-500 People

Comment (if any)

7. Site and Emergency Management - Risk Management



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9. Please select one of the following that best describes your answer...

			Neither			
Strongly	Somewhat	Agree	Somewhat	Strongly	Don't	
Disagree	Disagree	Nor	Agree	Agree	Know	
			Disagree			

We have a risk assessment process around major site changes (e.g. facility modifications, new construction, major procurements, changes to activities or the introduction of new equipment)

Comment (if any)

10. Please select one of the following that best describes your answer...

			Neither			
Strongly	Somewhat	Agree	Somewhat	Strongly	Don't	
Disagree	Disagree	Nor	Agree	Agree	Know	
			Disagree			

All incidents are recorded, reviewed and appropriately addressed/actioned - (e.g. OH&S accidents, near misses, complaints, third party property or personal injury, insurance claims, security breaches)

Comment (if any)

8. Site and Emergency Management - Emergency Management



11. Please select one of the following that best describes your answer...

			Neither			
Strongly	Somewhat	Agree	Somewhat	Strongly	Don't	
Disagree	Disagree	Nor	Agree	Agree	Know	
			Disagree			

We have appropriate staff involvement in developing our Emergency Management Plan (e.g. leadership team, child/student welfare coordinator and other relevant staff invited to contribute to developing and updating the Plan)

Comment (if any)

12. Please select one of the following that best describes your answer...

			Neither			
Strongly	Somewhat	Agree	Somewhat	Strongly	Don't	
Disagree	Disagree	Nor	Agree	Agree	Know	
			Disagree			

The relevant emergency service authorities have been consulted in developing our Emergency Management Plan (e.g. MFB, CFA, EPA)

Comment (if any)

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13. Please select one of the following that best describes your answer...

(Answer Agree/Strongly Agree if you have a hand operated alarm or siren with documented procedures around its use)

Strongly Disagree Somewhat Disagree Neither Nor Agree Somewhat Agree Strongly Agree Don't Know

There is an emergency warning system that reaches all occupied areas of the site.

Comment (if any)

14. We have a designated on site internal (e.g Building or Shelter) safer place for use as an emergency assembly point

Yes

No

15. We have a designated on site external (e.g Clearing or sports oval) safer place for use as an emergency assembly point

Yes

No

16. We have a designated off site safer place for use as an emergency assembly point

Yes

No

17. The safer places have capacity for peak numbers of people (i.e. children/students, visitors/contractors and staff)

Yes

No

Comment (if any)

18. The safer places have appropriate water, sanitation, first aid and equipment (e.g. fire blankets, communication equipment)

Yes

No

Comment (if any)

19. The predominant construction of our on-site internal safer place assembly point is? Roofs

Clay/concrete tiles

Steel sheet

Masonry

Timber

Other

Not applicable

Comment (if any)

20. The predominant construction of our on-site internal safer place assembly point is? Walls

Concrete

Steel sheet

Masonry

Timber

Other

Not applicable

Comment (if any)

21. The predominant type of window of our on-site internal safer place assembly point is?

Standard glass

Fire protected (e.g window shutters)

Comment (if any)

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Refer to the following question. The picture below is an example of an underfloor area that is not adequately sealed as the mesh aperture exceeds 2mm.



22. Please select one of the following that best describes your answer...

Note: Refer to the question text - sealed means the following:

- All joints in the external surface material of walls are covered, sealed , overlapped or butt jointed to prevent gaps greater than 3mm
- All vents, gaps and weepholes are screened with a metal mesh with a maximum aperture of no greater than 2mm.

			Neither			
Strongly	Somewhat	Agree	Somewhat	Strongly	Don't	
Disagree	Disagree	Nor	Agree	Agree	Know	
		Disagree				
The on-site internal safer place assembly point has under floor space which is completely sealed externally.						

Comment (if any)

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23. Please select one of the following that best describes your answer...

Note: Sealed means the following:

- The roof/wall junction shall have openings no greater than 3 mm
- Roof penetrations, including roof lights, roof ventilators, roof mounted evaporative cooling units, vent pipes and supports for solar collectors, are sealed at the roof to prevent gaps of greater than 3mm. The material used to seal any penetration gaps (e.g pipes through the roof) should be non-combustible.
- Openings in vented roof lights, roof ventilators or vent pipes shall be fitted with ember guards made from mesh or perforated metal sheet with a maximum aperture of 2mm.

	Strongly Disagree	Somewhat Disagree	Neither Nor	Somewhat Agree	Strongly Agree	Don't Know
The on-site internal safer place assembly point has roof space which is completely sealed externally.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Comment (if any)	<input type="text"/>					

24. Our Emergency Management Plan has clear trigger points and instructions on when to assemble at....

	Strongly Disagree	Somewhat Disagree	Neither Nor	Somewhat Agree	Strongly Agree	Don't Know
The on-site internal safer place	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The on-site external safer place	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The off-site safer place	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Comment (if any)	<input type="text"/>					

25. Please select one of the following that best describes your answer...

	Strongly Disagree	Somewhat Disagree	Neither Nor	Somewhat Agree	Strongly Agree	Don't Know
We are confident in our ability to safely evacuate everyone off site if a decision is made to leave. We have established egress routes (with backups) and we know how we will transport everyone.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Comment (if any)	<input type="text"/>					

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26. Please select one of the following that best describes your answer...

			Neither			
Strongly	Somewhat	Agree	Somewhat	Strongly	Don't	
Disagree	Disagree	Nor	Agree	Agree	Know	
			Disagree			

Evacuation notices are clearly displayed near doorways in all occupied buildings and in any other areas across the site

j0 j0 j0 j0 j0 j0

Comment (if any)

27. Please select one of the following that best describes your answer...

			Neither			
Strongly	Somewhat	Agree	Somewhat	Strongly	Don't	
Disagree	Disagree	Nor	Agree	Agree	Know	
			Disagree			

Our Emergency Management Plan deals appropriately with children/students and staff who may be on excursions or undertaking offsite activities (including the actions required, persons responsible, communication and evacuation plans for children/students and staff offsite during an emergency)

j0 j0 j0 j0 j0 j0

Comment (if any)

28. Please select one of the following that best describes your answer...

			Neither			
Strongly	Somewhat	Agree	Somewhat	Strongly	Don't	
Disagree	Disagree	Nor	Agree	Agree	Know	
			Disagree			

All Emergency Management Plan positions are filled and there are appropriate redundancy arrangements for key emergency management plan staff being unavailable

j0 j0 j0 j0 j0 j0

Comment (if any)

29. Please select one of the following that best describes your answer...

			Neither			
Strongly	Somewhat	Agree	Somewhat	Strongly	Don't	
Disagree	Disagree	Nor	Agree	Agree	Know	
			Disagree			

Responsible staff are appropriately trained on how to execute the Emergency Management Plan

j0 j0 j0 j0 j0 j0

Comment (if any)

30. Please select one of the following that best describes your answer...

			Neither			
Strongly	Somewhat	Agree	Somewhat	Strongly	Don't	
Disagree	Disagree	Nor	Agree	Agree	Know	
			Disagree			

We have an appropriate person responsible for making key decisions within our Emergency Management Plan clearly identified, clearly identifiable in the event of an emergency and aware of their responsibilities (including the decision to initiate the Emergency Management Plan, remain on site or evacuate etc)

j0 j0 j0 j0 j0 j0

Comment (if any)

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31. Please select one of the following that best describes your answer...

	Strongly Disagree	Somewhat Disagree	Neither Nor	Agree	Somewhat Agree	Strongly Agree	Don't Know
Children/students understand their role in an emergency as outlined in our Emergency Management Plan (e.g. documentation of the plan being discussed with children/students including their involvement, the procedures that apply and what they and their parents/carers should do for example around collection and transportation)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comment (if any)

32. Please select one of the following that best describes your answer...

	Strongly Disagree	Somewhat Disagree	Neither Nor	Agree	Somewhat Agree	Strongly Agree	Don't Know
The Emergency Management Plan has a communication process to contact emergency services in the event of an emergency (including contact details kept up to date)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comment (if any)

33. Please select one of the following that best describes your answer...

	Strongly Disagree	Somewhat Disagree	Neither Nor	Agree	Somewhat Agree	Strongly Agree	Don't Know
We have a process in place to contact parents/carers quickly in the event of a emergency (including contact details kept up to date and the process tested on a regular basis)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comment (if any)

34. Please select one of the following that best describes your answer...

	Strongly Disagree	Somewhat Disagree	Neither Nor	Agree	Somewhat Agree	Strongly Agree	Not applicable
Our Emergency Management Plan training and testing takes appropriate account of boarders or live in children/students, those with a disability or those that have special needs or are vulnerable, including the practical ability to safely evacuate them from either, site buildings or the site itself, at all times	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comment (if any)

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35. Please select one of the following that best describes your answer...

Neither
Strongly Somewhat Agree Somewhat Strongly Don't
Disagree Disagree Nor Agree Agree Know
Disagree

Our Emergency Management Plan is regularly maintained and updated (e.g. the Emergency Management Plan has been reviewed and appropriately updated in the last 3 months)

Comment (if any)

36. Please select one of the following that best describes your answer...

Neither
Strongly Somewhat Agree Somewhat Strongly Not
Disagree Disagree Nor Agree Agree applicable
Disagree

We have first aid kits and individual child/student medication available in the event of an emergency (including details of the medication needs of each child/student and first-aid trained staff)

Comment (if any)

37. Please select one of the following that best describes your answer...

Neither
Strongly Somewhat Agree Somewhat Strongly Not
Disagree Disagree Nor Agree Agree applicable
Disagree

Visitor registration records are readily accessible in an emergency (i.e. to account for all visitors, delivery people, parent/carer visitors or others on site in the event of an emergency)

Comment (if any)

9. Bushfire Module



Bushfire Module

This module collects site information relevant to the bushfire exposure with a strong emphasis on managing change and emergency preparedness and response. In completing the survey you may find it useful to refer to the following documentation:

- Emergency Management Plan
- Bushfire Emergency Management Plan (where applicable)

Please read each question carefully before selecting the most appropriate response.

10. Bushfire - External Exposure



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38. Our site is located within a CFA identified [high risk bushfire location](#)

Yes

No

Don't Know

Comment (if any)

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Refer to the following vegetation classifications in answering the next question.



Forests

Open tree canopy dominated by eucalypt species (typically >10m in height) with crowns that touch or overlap. Canopy allows most sunlight to penetrate supporting growth of a prominent understorey layer varying between hard-leaved shrubs to luxuriant soft leaved shrubs, ferns and herbs.



Woodlands

Dominated by an open to sparse layer of eucalypts with the crowns rarely touching. Typically 15-35m high (may be shorter at sub-alpine altitudes). Diverse ground cover of grasses and herbs. Shrubs are sparsely distributed. Usually found on flat to undulating ground.



Tall Heaths (Scrub)

Shrubby vegetation greater than 2 metres tall. Principal plant species include banksias, spider flowers, wattles, legumes, eucalypts, tea-trees, paper barks, she oaks, grass trees, cord rushes and sedges. Grasses are scarce. Not found in arid and semi arid locations. Includes Hawkesbury Sandstone vegetation with scattered overstorey trees and predominantly healthy understorey and coastal heath. May include some mallee eucalypts in coastal locations.



Short Heath (Open Shrub)

Shrubby vegetation less than 2 metres in height. Often more open in canopy. Principal plant species include banksias, spider flowers, wattles, legumes, eucalypts, tea-trees, paper barks, she oaks, grass trees, cord rushes and sedges. Grasses are scarce. Not found in arid and semi arid locations.



Rainforests

Closed and continuous complex tree canopy composed of relatively soft, horizontally-held leaves. Generally lacking in eucalypts. Understorey typically includes ferns and herbs. Vines often present in canopy or understorey. Occur mainly in areas that are reliably moist, mostly free of fire and have soils of moderate to high fertility. Typically coastal and escarpment locations.



Grasslands

Dominated by perennial grasses and the presence of broad-leaved herbs on flat topography. Lack of woody plants. Plants include grasses, daisies, legumes, geraniums, saltbushes and copperburns.



Managed Land

Non-vegetated or reduced vegetation areas such as: actively grazed pastures, maintained urban yards, maintained lawns, crops, orchards, vineyards, commercial nurseries, playing fields, golf course fairways, cleared parks, non-vegetated areas, formed roads and footpaths including cleared verges, waterways, etc.

Photos supplied by Hesperts Fire Project

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* **39. Refer to the vegetation examples above. What is the most prominent vegetation class around your site?**

Note: Prominent implies depth of vegetation. For example a small band of tall trees surrounded by grassland would have a prominent vegetation class of "Grasslands"

The vegetation described is listed in order of decreasing risk (e.g Highest = Forests, Lowest = Managed land.

Where a mix of vegetation exists, select the type that represents the highest risk.

Forests

Woodlands

Tall heaths

Short heath

Rainforests

Grasslands

Managed Land

None (urban environment)

Comment (if any)

* **40. What is the shortest distance in metres between buildings on this site and the most prominent vegetation class?**

Note: The intent of the question is to determine the potential life safety risk to the site occupants. When considering the distances to buildings, discount any outlying, unoccupied buildings if it affects the answer to the question.

0-100m

100m +

Comment (if any)

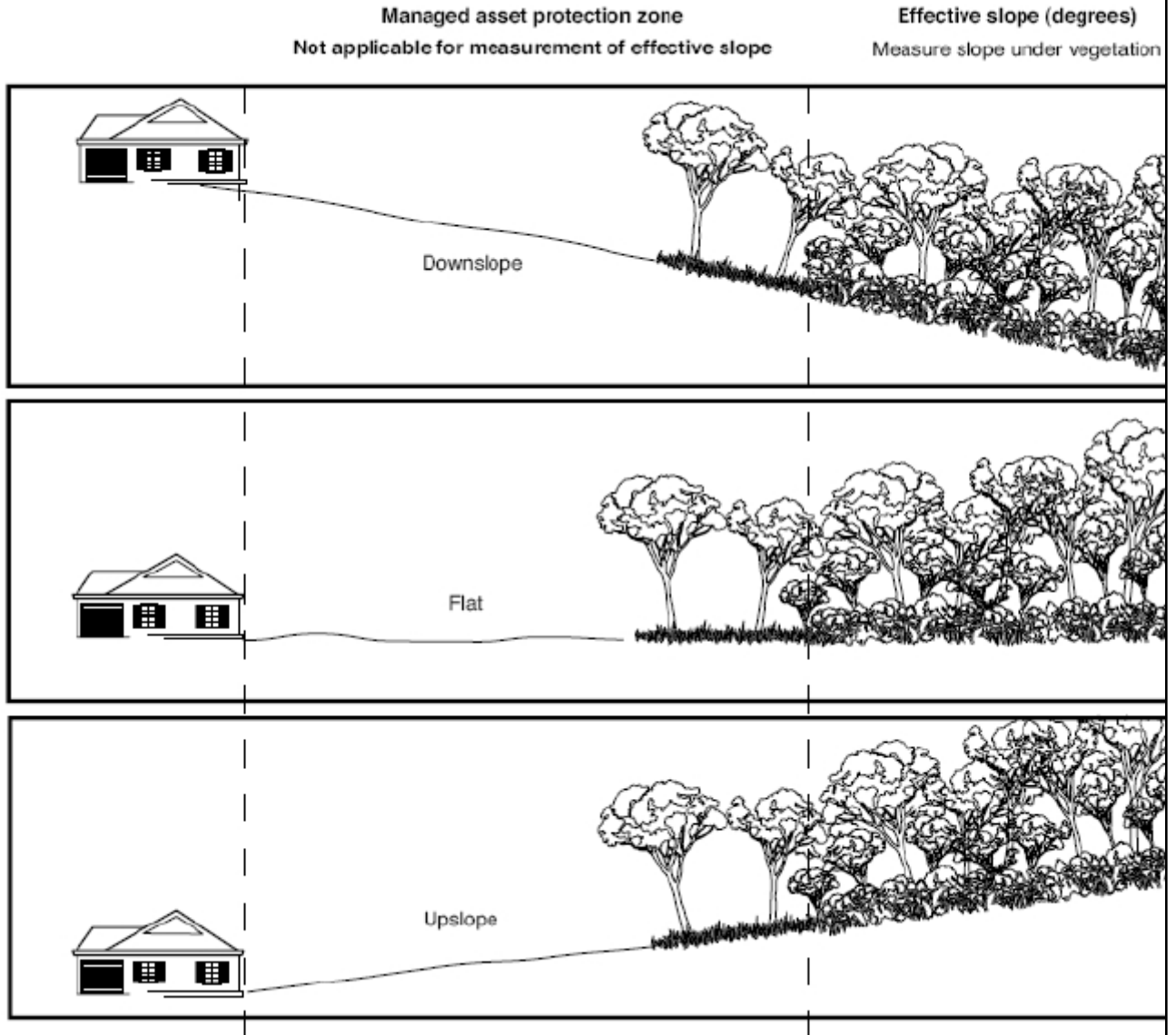
11. Bushfire - External Exposure (cont.)

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* 41. Your response to the previous question indicates that your site may have an elevated bushfire exposure.

Please indicate the exact, shortest distance (whole number in metres) between buildings on this site and the most prominent vegetation class?

Use the guide below to answer the following question in relation to effective slope of land under the prominent vegetation.



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* 42. Refer to the diagram above. What is the steepest downhill slope from buildings on this site to the most prominent vegetation class?

Note: Similar to the last question when considering the slope from buildings to the most prominent vegetation, discount any outlying, unoccupied buildings if it affects the answer to the question.

Flat or uphill slope

0 - 4° downhill slope

5 - 9° downhill slope

10 - 14° downhill slope

15° + downhill slope

Comment (if any)

12. Bushfire - Travel to and from



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43. Please select one of the following that best describes your answer...

Use the scale to indicate the approximate percentages of children that travel through areas of high bushfire risk on their journey to school/centre.

e.g. All = Strongly Agree, None = Strongly Disagree

Neither
Strongly Disagree Somewhat Disagree Agree Somewhat Agree Strongly Agree Not applicable

Some or all of our children/students travel through areas of high bushfire risk on their journey to school/centre

Comment (if any)

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44. Please provide estimated percentages of how children/students travel to the site

	zero to 10%	11-20%	21-30%	31-40%	41-50%	50% or greater
Walk/ride bike	jn	jn	jn	jn	jn	jn
Driven	jn	jn	jn	jn	jn	jn
Public Transport	jn	jn	jn	jn	jn	jn
School bus	jn	jn	jn	jn	jn	jn
DEECD coordinated transport service (bus or taxi)	jn	jn	jn	jn	jn	jn

45. Please select one of the following that best describes your answer...

Neither
 Strongly Somewhat Agree Somewhat Strongly Don't
 Disagree Disagree Nor Agree Agree Know
 Disagree

It is highly unlikely that all of the roads into and away from our city/town/community will be compromised in the event of a severe bushfire? jn jn jn jn jn jn

Comment (if any)

13. Bushfire - Site Preparation



46. Please select one of the following that best describes your answer...

Neither
 Strongly Somewhat Agree Somewhat Strongly Not
 Disagree Disagree Nor Agree Agree applicable
 Disagree

We have undertaken a formal bushfire assessment of our site and/or buildings (e.g. against Australian Standard AS3959:2009) and other site assets jn jn jn jn jn jn

Comment (if any)

47. Please select one of the following that best describes your answer...

Neither
 Strongly Somewhat Agree Somewhat Strongly Not
 Disagree Disagree Nor Agree Agree applicable
 Disagree

We have carried out all remediation works on the deficiencies identified by the bushfire assessment jn jn jn jn jn jn

Comment (if any)

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48. Please select one of the following that best describes your answer...

			Neither		
Strongly	Somewhat	Agree	Somewhat	Strongly	Don't
Disagree	Disagree	Nor	Agree	Agree	Know
			Disagree		

We carry out an assessment of bushfire risk on all capital works or maintenance work likely to impact the risk

ja ja ja ja ja ja

Comment (if any)

49. Please select one of the following that best describes your answer...

			Neither		
Strongly	Somewhat	Agree	Somewhat	Strongly	Don't
Disagree	Disagree	Nor	Agree	Agree	Know
			Disagree		

We have an active maintenance program to remove materials around the site that could be easily ignited (including cutting back of vegetation and grass, removal of combustible debris and rubbish, gutter cleaning, storage of wheellie bins in a secure area and lids shut)

ja ja ja ja ja ja

Comment (if any)

50. Please select one of the following that best describes your answer...

			Neither		
Strongly	Somewhat	Agree	Somewhat	Strongly	Don't
Disagree	Disagree	Nor	Agree	Agree	Know
			Disagree		

Our site has good access for large vehicles such as trucks and buses to all important areas during an emergency including the ability for those vehicles to turn around or egress from another point (e.g. buses, fire trucks, other emergency vehicles)

ja ja ja ja ja ja

Comment (if any)

14. Bushfire - Emergency Management Response



51. Please select one of the following that best describes your answer...

			Neither		
Strongly	Somewhat	Agree	Somewhat	Strongly	Don't
Disagree	Disagree	Nor	Agree	Agree	Know
			Disagree		

The (Bushfire) Emergency Management Plan includes formal preparatory instructions on what to do under a code red alert

ja ja ja ja ja ja

Comment (if any)

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52. Please select one of the following that best describes your answer...

Neither
Strongly Somewhat Agree Somewhat Strongly Don't
Disagree Disagree Nor Agree Agree Know
Disagree

We have adequate monitoring and communication equipment to enable us to track bushfire activity

Comment (if any)

53. Please select one of the following that best describes your answer...

Neither
Strongly Somewhat Agree Somewhat Strongly Don't
Disagree Disagree Nor Agree Agree Know
Disagree

Our staff know how and when to use the fire protection equipment (e.g. extinguishers, hose reels) and communication equipment (e.g. Emergency Warning Intercom System)

Comment (if any)

15. Fire Module



Fire Module

This module collects site information relevant to the internal and external fire exposure. In completing the survey you may find it useful to refer to the following documentation:

- Emergency Management Plan
- Bushfire Emergency Management Plan (where applicable)
- Annual Essential Safety Measures Report (where applicable)

Please read each question carefully before selecting the most appropriate response.

16. Fire - Internal and External Exposure



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54. Please select one of the following that best describes your answer...

	Strongly Disagree	Somewhat Disagree	Neither Nor	Somewhat Agree	Strongly Agree	Don't Know
Our site includes hazardous operations that, if not properly managed represent a high fire risk danger to site occupants or assets (e.g. flammable liquid or gas dispensing or handling)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comment (if any)

55. Please select one of the following that best describes your answer...

	Strongly Disagree	Somewhat Disagree	Neither Nor	Somewhat Agree	Strongly Agree	Don't Know
Our site is exposed to neighbouring properties that represent a high fire risk danger (e.g. chemical plant, warehousing, heavily vegetated property)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comment (if any)

56. Please select one of the following that best describes your answer...

	Strongly Disagree	Somewhat Disagree	Neither Nor	Somewhat Agree	Strongly Agree	Don't Know
We have had a significant fire incident (i.e. single large incident or frequent small incidents) at our site in recent memory (e.g. Last ten years)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comment (if any)

57. Please select one of the following that best describes your answer...

	Strongly Disagree	Somewhat Disagree	Neither Nor	Somewhat Agree	Strongly Agree	Don't Know
Our buildings are frequently damaged by graffiti or vandalism and/or we have frequent incidents of trespassing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comment (if any)

17. Fire - Protection and Detection



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58. Please select one of the following that best describes your answer...

	Strongly Disagree	Somewhat Disagree	Neither Nor	Agree	Somewhat Agree	Strongly Agree	Don't Know
Our fire hydrant system provides adequate coverage for all areas of the site	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comment (if any)

59. Please select one of the following that best describes your answer...

	Strongly Disagree	Somewhat Disagree	Neither Nor	Agree	Somewhat Agree	Strongly Agree	Don't Know
Our fire protection water supply is regularly tested for flow and pressure and we know that it is adequate for our highest potential fire demand	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comment (if any)

60. Please select one of the following that best describes your answer...

	Strongly Disagree	Somewhat Disagree	Neither Nor	Agree	Somewhat Agree	Strongly Agree	Don't Know
Our site is provided with adequate levels of manual fire protection equipment (e.g. Hand held extinguishers, hose reels, fire blankets) designed for the occupancy and related hazards	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comment (if any)

61. Please select one of the following that best describes your answer...

	Strongly Disagree	Somewhat Disagree	Neither Nor	Agree	Somewhat Agree	Strongly Agree	Don't Know
Our buildings are fitted with automatic fire detection connected to a main fire panel and providing total building coverage	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comment (if any)

62. Please select one of the following that best describes your answer...

	Strongly Disagree	Somewhat Disagree	Neither Nor	Agree	Somewhat Agree	Strongly Agree	Don't Know
The main fire alarm panel is connected through to a constantly attended location (e.g. CFA, ADT) which has clear procedures around contacting site personnel and external authorities upon receipt of an alarm	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comment (if any)

DEECD Risk Assessment Survey Full

63. Please select one of the following that best describes your answer...

Neither
Strongly Somewhat Agree Somewhat Strongly Don't
Disagree Disagree Nor Agree Agree Know
Disagree

All fire protection systems and equipment are tested on a regular basis consistent with recognised Standards, regulations or best practise

Comment (if any)

64. Please select one of the following that best describes your answer...

Neither
Strongly Somewhat Agree Somewhat Strongly Don't
Disagree Disagree Nor Agree Agree Know
Disagree

All fixed and manual fire protection equipment is provided with clearly displayed operating instructions

Comment (if any)

65. Please select one of the following that best describes your answer...

Neither
Strongly Somewhat Agree Somewhat Strongly Don't
Disagree Disagree Nor Agree Agree Know
Disagree

The site perimeter is well protected by high walls and/or fences and lockable gates

Comment (if any)

66. Please select one of the following that best describes your answer...

Neither
Strongly Somewhat Agree Somewhat Strongly Don't
Disagree Disagree Nor Agree Agree Know
Disagree

We have adequate lighting to all areas of access/egress, parking and any other service or activities designed to have a deterrent effect on potential intruders and enhance the potential of intruder detection

Comment (if any)

67. During vacant periods or other selected "at risk" periods, our site is patrolled by external security on a regular but random basis

Yes

No

Comment (if any)

18. Fire - Risk Management

DEECD Risk Assessment Survey Full



68. Please select one of the following that best describes your answer...

Neither
Strongly Somewhat Agree Somewhat Strongly Don't
Disagree Disagree Nor Agree Agree Know
Disagree

Our IT backups are kept off site or in a fire proof safe specifically rated for electronic data

Comment (if any)

69. Please select one of the following that best describes your answer...

Neither
Strongly Somewhat Agree Somewhat Strongly Don't
Disagree Disagree Nor Agree Agree Know
Disagree

Our internal and external housekeeping policies and procedures ensure that all areas are tidy and that there is no unnecessary build-up of combustible materials within or around the buildings

Comment (if any)

70. Please select one of the following that best describes your answer...

Neither
Strongly Somewhat Agree Somewhat Strongly Don't
Disagree Disagree Nor Agree Agree Know
Disagree

We conduct regular thermographic scanning of our electrical switchboards

Comment (if any)

71. Please select one of the following that best describes your answer...

Neither
Strongly Somewhat Agree Somewhat Strongly Don't
Disagree Disagree Nor Agree Agree Know
Disagree

We have a formal permit system in place to manage hot work (e.g. Welding, cutting, brazing)

Comment (if any)

72. Please select one of the following that best describes your answer...

Neither
Strongly Somewhat Agree Somewhat Strongly Don't
Disagree Disagree Nor Agree Agree Know
Disagree

We have a formal permit system in place to manage impairments to any fire protection or detection equipment

Comment (if any)

DEECD Risk Assessment Survey Full

73. Please select one of the following that best describes your answer...

	Strongly Disagree	Somewhat Disagree	Neither Nor	Agree	Somewhat Agree	Strongly Agree	Don't Know
All contractors are subject to an induction prior to commencing work on site that includes fire safety and their related obligations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comment (if any)

74. Please select one of the following that best describes your answer...

	Strongly Disagree	Somewhat Disagree	Neither Nor	Agree	Somewhat Agree	Strongly Agree	Don't Know
We safely store all flammable materials including bulk fuels, paints, solvents etc, and meet all related legislative safety compliance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comment (if any)

75. Please select one of the following that best describes your answer...

	Strongly Disagree	Somewhat Disagree	Neither Nor	Agree	Somewhat Agree	Strongly Agree	Don't Know
All hazardous operations involving flammable liquids or gases are provided with appropriate levels of protection and procedural controls	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comment (if any)

76. Please select one of the following that best describes your answer...

	Strongly Disagree	Somewhat Disagree	Neither Nor	Agree	Somewhat Agree	Strongly Agree	Don't Know
All designated building emergency exits and paths of egress are kept continuously clear of obstructions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comment (if any)

77. Please select one of the following that best describes your answer...

	Strongly Disagree	Somewhat Disagree	Neither Nor	Agree	Somewhat Agree	Strongly Agree	Don't Know
All of our emergency exit doors open outwards	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comment (if any)

19. Fire Module - Emergency Management Response

DEECD Risk Assessment Survey Full



78. Please select one of the following that best describes your answer...

	Strongly Disagree	Somewhat Disagree	Neither / Nor	Somewhat Agree	Strongly Agree	Don't Know
Our Emergency Management Plan includes post incident procedures including preservation of a crime scene, incident recording and staff debriefing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comment (if any)

20. Final Submission



Congratulations and thank you. You have navigated through all pages of the survey. You can choose to submit your responses at this point. If you do so the survey will lock down and you will no longer be able to access the survey. Likewise if you wish to print out your survey responses.

If you wish to leave the survey now but come back at a later time to edit then simply click on the exit survey link at the top right hand corner of the page. You can access the survey again through the link on the invitation email.