

# **SACRED HEART PARISH SCHOOL**

## **ASSESSMENT AND REPORTING**

### **POLICY**

#### **Rationale:**

At Sacred Heart Parish School we are committed to providing an accurate and comprehensive assessment and reporting of student performance against statewide standards. This aids in establishing open communication, guiding student learning, assisting in establishing future learning directions, and helping to identify areas of exemplary performance, as well as those areas in need of support and assistance.

#### **Aims:**

- To assess and report student performance accurately and comprehensively against statewide standards.
- To improve student learning by accurately determining current performance as well as areas of future need and development.

#### **Implementation:**

##### **The children at Sacred Heart will be assessed to identify:**

- their level of skill and knowledge
- each child's strengths and areas of need
- what objectives have or have not been achieved

##### **The assessment data will be used to:**

- diagnose each child's strengths and needs
- inform parents, teachers and children
- challenge children
- evaluate the effectiveness of the program
- accurately assess student achievement against statewide standards and progression points detailed within the Victorian Curriculum
- make judgements about and report on student achievement in the Victorian Curriculum
- moderate work samples so staff can apply consistent judgements of student progress against the Victorian Curriculum
- assess the achievements of students with special needs in the context of the ABLES & Victorian Curriculum
- provide support groups which will help develop personalised learning plans containing learning goals for each student. Progress towards learning goals will be assessed and reported by the program support group.

**The school will assess and report using a variety of measures such as:**

- peer assessment
- self assessment
- standardised tests
- pre and post tests
- diagnostic tests
- teacher constructed tests
- teacher observations
- anecdotal records
- rubrics
- portfolios
- discussions
- work samples
- observation of participation, behaviour and attitude

**Reporting & Parent/Teacher Interviews**

The school will report formally to parents twice yearly through written reports in June/July and December.

It is useful to see the reporting process as a dialogue between home and school in which teachers, students and parents share information and perceptions about student's learning and achievement. Teacher's reports to parents or caregivers should provide ongoing, accurate and constructive information about student's achievement. Parent/Teacher Interviews are offered twice yearly, with students lead conferences in Yrs.5/6. Parent/Teacher interviews may be conducted from time to time over Zoom.

**Evaluation**

**The Sacred Heart curriculum will be regularly evaluated to:**

- improve the teaching and learning strategies
- improve the children's learning
- improve the effective use of time and resources
- make the education process more productive for students and teachers

**Evaluation procedures are used to:**

- keep up to date with current and relevant pedagogy
- trial new resources
- review widely used resources
- encourage the use of appropriate topical approaches/resources

Programs and teaching are evaluated as a part of the accountability of teachers and are used for planning professional development and the ongoing appraisal of the staff.

**Evaluation:**

- This policy will be reviewed as part of the school's four-year review cycle.  
This policy was last ratified by the staff and leadership team. **March 2021**